

# Broughton High School

Class Meetings  
2019-2020

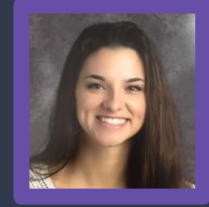


Introductions:

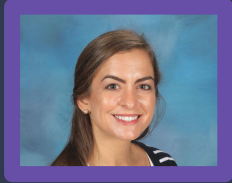
# *Student Services*



Ms. Hackett  
(A-D)



Ms. Carlton  
(E-K)



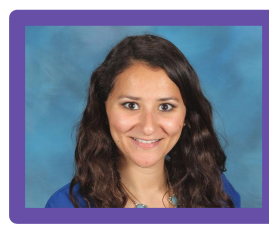
Ms. Rich  
(L-Ra)



Mr. Newton  
(Re-Z)



Ms. Boyce  
(Intervention)



Ms. Shawwa  
(SAP Counselor)



Mr. Sauls  
(Dean of Students)



Ms. Wall  
(Registrar)



Ms. Quirk  
(Receptionist)

<https://broughtonstudentservices.weebly.com>



# Administrators & Counselors

Alpha	Administrator	Alpha	Counselors
A-C	Harrell	A-D	N. Hackett
D-Hi	MacGovern	E-K	M. Carlton
Ho-Mc	Ludwick	L-Ra	Rich
Mc-R	Cassady	Re-Z	Newton
S-Z	Lentz		

# Graduation Requirements

English	4 Credits	English I, II, III, IV
Math	4 Credits	NC Math I, NC Math II, NC Math III (and one course before Math I or one higher than Math III)
Science	3 Credits	Earth Science, Biology, and Physical Science (or Chemistry)
Humanities	4 Credits	World History, Civics & Economics, American History I & II
World Languages	Not required	Not required for graduation. Two years of the same language required for admission to 4-year public universities.
Health and PE	1 Credit	Health & Physical Education or JROTC I & II
Electives	10 credits	2 Elective credits or any combination from either CTE, Arts, or World Language
<b>Total Credits</b>	<b>26 Credits</b>	*Plus 100 hours of community service

# 9th Grade Info

## What do I need to be promoted to 10th grade?

6 credits total:

- ☐ English 1
- ☐ At least 2 core classes (Math, Science, & Humanities)

## Tips for 9th grade:

- ☐ Utilize Teacher Office Hours
- ☐ Use your Agenda and/or Calendars
- ☐ Organization (A/B day)
- ☐ Freshmen year counts!
- ☐ Study time each night
- ☐ Start a resume
- ☐ Start Community Service
- ☐ Get involved
- ☐ Ask for help

# 10th Grade Info

For Promotion to the 11th Grade:

- Earn a minimum of **12** credits
- Pass English II
- Pass at least one of *each* other core (Math, Science and Humanities)

PSAT and Pre-ACT (practice for next year!)

- 10th graders can pay to take the PSAT here at school on **October 16th**
- **ALL** 10th graders will take the Pre-ACT here at school **October TBD**

# 11th Grade Info

For Promotion to the 12th Grade:

- Earn a minimum of **18** credits
- Enrolled in ALL remaining classes required to graduate

## Standardized Tests

- 11th graders can pay to take the PSAT here at school on 10/16/19.
- ALL 11th graders will take the the ACT here on campus at the end of February. This score can be used when applying to college.

# Senior Conferences

- Begin September 9th
- Sign up on your counselor's door (beginning Tuesday September 3rd)
- Parents are welcome to attend
- Bring the **completed** Student Self-Assessment and Parent Assessment to your appointment (copies are at counselor's door)



# Transcripts

- Counselors will review all senior transcripts to make sure you have met the required graduation requirements.
- You will receive directions in Advisory class on how to send [transcripts](#).
- **You** are responsible for sending your transcript to colleges.
- GPA and rank will be run on the 20th day of school - September 25th.

\*We will be passing out updated GPA/Class Rank to Seniors outside of the auditorium on Sept 26th

# Standardized Tests

## ACT/SAT

- ACT
  - Oct 26th (deadline: 9/20; late: 9/21-10/4)
  - Dec 14th (deadline: 11/8; late Nov 9-22)
- SAT
  - Oct 5th (deadline: 9/6; late: 9/7-9/17)
  - Nov 2nd (deadline: 10/3; late: 10/4-10/15)
- Make sure you know how to log into the websites. Scores must go straight from the testing companies to colleges.
- Select your colleges on the registration site before you test to save money.
- See your counselor if you need assistance with ACT/SAT fee waiver.
- Links: [ACT](#), [SAT](#)

# Resources

- Assigned Counselor
- Mr. Rudder (across from Student Services)
- Daily Announcement [Bulletin](#)
- College Scholarship [Bulletin](#)
- College Representative Visits
- CFNC.org
- Collegeboard.org
- Financial Aid Coordinator- Ms. Cohen (Tuesdays- sign up in Mr. Rudder's office)
- NCAA Clearinghouse - See Coach Newton
- [Requesting a transcript](#)

# Important Dates

- **Senior Parent Program:** Sept. 12th at 6:30pm, Payne Auditorium
- **Park & Morehead Scholarship Deadlines:** Sept. 18, 2019
- **Wake County College Fair:** Sept. 15th 2:00-4:30 @ NCSU McKimmon Center
- **Historically Black Colleges & Universities (HBCU) Fair:** Sept. 21, 2019, Time: Morning
- **Wake Tech Workforce Field Trip:** Sept. 24th (see your counselor for more information)
- **College Application Week:** Oct. 21-25, 2019
- **Financial Aid Night:** Oct 23 at 6pm
- **FAFSA Day:** Oct. 26, 2019
- **Raleigh National College Fair:** March 19, 2020, 4:30-7:30 pm. Raleigh Convention Center

# Introduction:

*SRO: Officer Foran*



- Open Door Policy
- Office Location: 1st Floor Crosshall
- Safety & Security (doors)
- Theft
- Crime Reporting
- See something/ Let staff know



Introductions:  
*Administration*



Dr. Ashburn  
(Principal)



Ms. Harrell  
(A-C)



Mr. MacGovern  
(D-Hi)



Mr. Ludwick  
(Ho-Mc)



Mr. Cassady  
(Me-R)



Mr. Lentz  
(S-Z)



Ms. Munford  
(Secretary)



Ms. Manring  
(Attendance Officer)



# School Hours



- **Students should not arrive on campus before 6:55** unless they are under the direct supervision of a staff member.
- **Students must leave campus by 2:30** unless they are participating in a school-sponsored activity and are under the direct supervision of a faculty member. Doors will be locked.



# School Hours Continued



- Once on campus, students must remain on campus.
- No student can leave campus for any reason without checking out through the Attendance Office (Ms. Manring).
- A parent must be contacted before a student can leave campus.





# Tardy Policy

- Students who arrive between 7:25 – 7:45 will report to the tardy sweep.
- Students who arrive after 7:45 must check in through the Attendance Office, drop off their note, and obtain an admit-to-class slip.
- Students must have a pass to get into class.
- Missing 20 minutes of class counts as an absence.



# Tardy Policy Continued

- If your bus is late, you will receive a late bus pass.
- Tardiness due to parent tardiness, weather, car trouble, and traffic is not excused per school board policy.



# Tardy Policy Consequences

1st = Warning

2nd = Warning

3rd = Warning

4th = 1 day ASD

5th = 1 day ASD

6th = 1 day ASD

7th = 1 day ASD

8th = 1 day ISS/ Behavior Contract

9th = 1 day ISS/Intervention Mtg.

10th = 1 day OSS

Restart at quarter/10



# Attendance

- Absence reports will be produced daily.
- Administrators will meet with students daily.

# Hall Passes

- **Must always be a Broughton High School Hall Pass**
- Be prepared to present your hall pass to staff members upon request.
- Refrain from disruptive behavior while in the hallways.
- Students are not to leave class during the first ten minutes or the last ten minutes of instruction.



# Lunch

- Students may bring lunch from home or take advantage of Broughton's cafeteria selection.
- To purchase meals in the cafeteria, students must use an identifying lunch number.
- **Students may choose to eat in the cafeteria, picnic area or courtyard.**
- Students can only enter the small gym from the outside and to play basketball. No food or drinks.



# Lunch Continued

- Students cannot be in the pad area outside the small gym.
- Students cannot be in the breezeway between the cafeteria and main building.
- Only juniors and seniors with an official lunch pass can leave campus at lunch.
- Students who leave campus during lunch without a lunch pass will be subject to disciplinary action.

# Dress Code

According to WCPSS board policy, students are required to adhere to a dress code that is conducive to a learning environment.





# Hats, headgear & headphones

- Hats and headgear are not permitted on campus at any time. No Do-Rags
- Headphones/Earbuds
  - Before school until 7:25
  - During lunch in designated lunch areas
  - After school

# Student Conduct



**WAKE COUNTY**  
PUBLIC SCHOOL SYSTEM

All students shall comply with WCPSS Code of Student Conduct. This applies to any student who is on school property, who is **in attendance at school or any school-sponsored activity, or whose conduct at any time, place, or cyberspace, on or off campus has or is reasonably expected to have a direct and immediate impact on the orderly and operation of the schools or the safety of individuals** in the school environment.



# Student Conduct Continued

- Skipping
- Integrity
- Theft
- Harassment/Bullying
- Physical Aggression/  
Fighting
- Drugs/Weapons
- Gang Activity

# Electronic Devices & Social Media



- Cell phones can be confiscated by any staff member.
- The school will not accept responsibility for the loss or theft of these items.



School Nurse  
Jackie Stocks

Room 1207c

919-856-7810 ext. 23256  
jstocks@wcpss.net



M, W, F at Broughton

If you feel sick, inform your teacher, ask for a hall pass, and report to the Main Office.

If you carry prescription medication in your bookbag, you must submit WCPSS Parent Request and Physicians' Order Form for Medication [Form 1702](#) to the School Nurse.

# Community Service



- Community service is a graduation requirement.
- Students must earn 25 hours/year for a total of 100 hours after four years.
- Service must be completed for an authorized non-profit 501C3 organization and verified.
- This form is posted on the BHS website under the Students tab.



## NEEDHAM B. BROUGHTON HIGH SCHOOL STUDENT COMMUNITY SERVICE FORM



Name: \_\_\_\_\_ ID# \_\_\_\_\_

Grade: \_\_\_\_\_ Caps Class \_\_\_\_\_

Number of Service Hours: \_\_\_\_\_ Date Performed: \_\_\_\_\_  
(include break down of hours each date)

Project Description: \_\_\_\_\_  
(use back of form if needed)

**READ**

Hours earned in the summer months **MUST** be turned in by the **End of the 1<sup>st</sup> quarter** of the school year.  
Hours earned during the school year **MUST** be turned in no later than **ONE month After completion**.  
Senior Hours Due **Early March** - Check agenda for date. All other hours **Due May 1**.

Name of Non-Profit 501C3 Organization \_\_\_\_\_

Contact Person to Verify: \_\_\_\_\_ Phone #: \_\_\_\_\_  
(Cannot be a relative)

Note: No credit for community service will be given until verification has been completed.

